

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
E-Mail: BrownCountyCountyBoard@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
May 8 – 12, 2017**

MONDAY, MAY 8, 2017

*10:30 am	Harbor Commission	Port & Resource Recovery 2561 S. Broadway
*4:30 pm	Board of Adjustment	Room 391, Northern Building 305 E. Walnut Street
*4:30 pm	Neville Public Museum Governing Board	3 rd Floor Boardroom, Neville Public Museum 210 Museum Place
*5:30 pm	Executive Committee - <i>Note Location</i>	Auditorium, Neville Public Museum 210 Museum Place

TUESDAY, MAY 9, 2017
(No Meeting)

WEDNESDAY, MAY 10, 2017

*5:00 pm	Public Safety Committee – <i>Note Location</i>	1 st Floor Training Room, Brown County Jail 3030 Curry Lane
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THURSDAY, MAY 11, 2017

*8:00 am	Criminal Justice Coordinating Board – <i>Agenda to Follow</i>	Truttman Room, District Attorney's Office 300 E. Walnut Street
*4:30 pm	Human Services Board – <i>Note Location</i>	Ashwaubenon Community Center 936 Anderson Drive

FRIDAY, MAY 12, 2017
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

**- PUBLIC NOTICE -
BROWN COUNTY HARBOR COMMISSION**

Monday, May 8th – 10:30 am

Brown County Port & Resource Recovery
2561 S. Broadway, Green Bay, WI 54304

Agenda:

1. Call to order
2. Roll Call
3. Approval/Modification – *Meeting Agenda*
4. Approval/Modification – *March 20th, 2017 Meeting Minutes*
5. Announcements/Communications
6. Fox River Environmental Clean-up Project – *Public Comments/Update on Standing Item*
7. Bay Port Property Sale to Peters Concrete – *Request for Approval*
8. Bay Port Annual DNR and USACE Reports – *Update*
9. Renard Island End-Use Committee Formation - *Update*
10. Bay Port Hurlbut Property – *Update*
11. AAPA Communication Award Submittals – *Update*
12. Director's Report – *Update*
13. Audit of Bills – *Request For Approval*
14. Tonnage Report – *Request for Approval*
15. Such Other Matters as Authorized by Law
16. Adjourn

Dean R. Haen – Director
Port & Resource Recovery Department

Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda.



AGENDA
BROWN COUNTY BOARD OF ADJUSTMENT
May 8, 2017
4:30 p.m.
Northern Building, Room 391
305 East Walnut Street
Green Bay, WI 54301

1. Call meeting to order.
2. Roll call.
3. Announce agenda – Public Hearing –
 - (1.) NEW Organic Digestion, LLC
 - (2.) Ron and Lee Cayer
 - (3.) Robert and Susan Paral
4. Certify public notice requirements – Green Bay Press-Gazette, published on April 23, 2017 and April 30, 2017.
5. Describe Board's authority and rules of hearing.
6. Open public hearing.
 - *Read appeal
 - *Describe administrative decision
 - *Describe onsite inspection
 - *Applicant presents case
 - *Objector presents case
 - *Staff comments
 - *Applicant rebuttal
 - *Statements in support
 - *Statements in opposition
 - *Last call for testimony
 - *Close public hearing
7. Deliberation and decision on appeal.
8. **Complete all three standards** – if all three cannot be met, the variance cannot be granted.
9. Adjourn meeting.

PUBLIC NOTICE

Notice is hereby given that a public hearing will be held before the Board of Adjustment ("Board"), created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Chapter 22; Private Sewage System Ordinance, Chapter 11; and Floodplains Ordinance, Chapter 23, in Room 391, 3rd floor of the Northern Building, 305 E. Walnut Street, Green Bay, on Monday the 8th day of May, 2017, at 4:30 p.m.

An appeal taken by NEW Organic Digestion, LLC denying their request for a stormwater facility and associated filling, grading, and excavating closer than 35 feet to the wetland boundary and exceeding 500 square feet within 100 feet of a shoreland wetland. The property legal description is LOT 1 OF 60 CSM 361 BNG PRT OF NE1/4, SW1/4, SEC 35, T22N, R22E, in the Town of New Denmark at 6541 CTH R, Parcel # ND-756-2 ("Property").

An appeal taken by Ron and Lee Cayer denying their request for a new residential structure to be attached to an existing garage that is not elevated two feet above the base flood elevation. They are also requesting a reduced amount of fill around the structure. The request is for seven feet of fill one foot above the base flood elevation from the foundation. The property legal description is LOT 6 OF TOWN OF SCOTT ASSESSOR'S PLAT #3 in the Town of Scott at 4381 Anapaula Lane, Parcel # SC-1603-6 ("Property").

An appeal taken by Robert and Susan Paral denying their request for a concrete retaining block wall structure five feet from the ordinary high-water mark of Apple Creek. They are also requesting excavation and grading of the slope to equalize the floodplain impact based on a DNR approved floodplain study. The property legal description is THAT PART OF NW1/4, NW1/4, SEC 27, T22N, R19E in the Town of Wrightstown at 3831 CTH U, Parcels # W-150-2 and W-150-3 ("Property").

All persons interested are invited to attend said hearing and be heard or to provide written comments to the Brown County Planning and Land Services Department, 305 E. Walnut Street, Green Bay, WI 54301 prior to May 5, 2017.

The Board will accept and review all pertinent information relative to the above listed items during open session of the May 8, 2017, public hearing.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of any person wishing to attend who because of disability requires special accommodation through appropriate aids and services. Call (920) 448-6480 for arrangements.

Dated this 23rd and 30th day of April, 2017.

Brown County Board of Adjustment
Bill Ullmer
Richard Huxford
Tom Perock
Clete Cisler-Alternate
Debbie Diederich-Alternate

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES. CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

NEVILLE PUBLIC MUSEUM GOVERNING BOARD

AGENDA

May 8, 2017

4:30 p.m.

**Neville Public Museum
Boardroom
3rd floor**

I. Call meeting to order

II. Approve/modify agenda

III. Museum Directors Report

- a. Budget, program and outreach update
- b. Triad Creative Group Visitor Experience Plan update

IV. Deputy Director Report

- a. Update on temporary exhibit roles and responsibilities
 - i. *The Initiated Eye: Secrets, Symbols, Freemasonry and the Architecture of Washington, DC*
 - ii. *Permian Monsters: Life before the Dinosaurs*

V. Such other matters as authorized by law

VI. Adjournment

Kevin Kuehn, Chair

Please contact Beth Lemke at 448-7848 if you cannot attend this meeting

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Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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E-mail bc_county_board@co.brown.wi.us

EXECUTIVE COMMITTEE

Tom Lund, Chairman, Patrick Moynihan, Jr., Vice-Chairman
Patrick Buckley, Bernie Erickson, Erik Hoyer,
Richard Schadewald, John Van Dyck

EXECUTIVE COMMITTEE

Monday, May 8, 2017

5:30 p.m.

Auditorium, NEVILLE PUBLIC MUSEUM
210 Museum Place, Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM ON THE AGENDA.

PLEASE NOTE LOCATION CHANGE

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify Minutes of April 10, 2017.

Comments from the Public

Presentation

Regarding the County Executive's Proposed *Debt Reduction, Infrastructure & Property Tax Cut Plan* related to ExpoHall, Including Related Resolution, Ordinance, and/or Contract Language.

1. Review Minutes of:
 - a) LEAN Steering Committee for February 9, March 9 and April 6, 2017.

Legal Bills

2. Review and Possible Action on Legal Bills to be paid.

Communications

3. Communication from Supervisor Evans re: To have Corporation Counsel and Human Resources review Chapter 4 and the Employee Handbook Chapter 30.01 as it relates to language for Progressive Discipline and make appropriate suggestions as how to incorporate such language and procedures. *Held for one month.*
4. Communication from Supervisor Schadewald re: Request for an update on the Oneida Service Agreement.

Budget Adjustment Requests

5. Budget Adjustment Request (17-30): Any increase in expenses with an offsetting increase in revenue – UW-Extension.
6. Budget Adjustment Request (17-31): Any allocation from a department's fund balance – UW-Extension.

7. Budget Adjustment Request (17-35): Any increase in expenses with an offsetting increase in revenue – Veterans' Recognition Subcommittee.

Resolutions, Ordinances

8. An Ordinance to Create Chapter 43 of the Brown County Code of Ordinances Entitled "Property Assessed Clean Energy Financing". *Referred back from April County Board.*
9. Property Assessed Clean Energy (PACE) Resolution. *Held for one month & Referred back from April County Board.*
10. Resolution re: 2016 Balanced Budget Adjustment.
11. Initial Resolutions Authorizing the Issuance of Note to Exceed \$9,525,000 General Obligation Corporate Purpose Bonds of Brown County, Wisconsin in One or More Series at One or More Times.
12. Resolution re: Table of Organization Change for the Human Services Department – Public Health Division Nurse Manager – Health Position.
13. Resolution re: Authority to Executive a 2017 Labor Agreement with the Brown County Electricians.

Standing Item

14. Discussion of 2.12 of the County Code of Ordinances: The duties and responsibilities of the EXECUTIVE COMMITTEE.

Reports

15. **Internal Auditor Report**
 - a) Board of Supervisors & Veterans' Recognition Subcommittee Budget Status Financial Reports – March 2017 (Unaudited).
 - b) Legal Bills Paid (2010 Through 1st Quarter 2017).
 - c) Status Update: April 1 – April 30, 2017.
16. **Human Resources**
17. **County Executive Report**

Closed Session

18. Open Session: Review and discussion, if any, of the response(s) received to the Request for Information (RFI) regarding redevelopment of the Brown County Veterans Arena and Shopko Hall. Enter into closed session.
19. Closed Session: Review and discussion of the response(s) received to the Request for Information (RFI) regarding redevelopment of the Brown County Veterans Arena and Shopko Hall. Notice is hereby given that the governmental body will adjourn into closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) for competitive and bargaining reasons regarding the RFI responses received which contain proprietary and confidential information which qualifies as a trade secret as provided in Wis. Stat. Sec. 19.36(5). Return to Regular Order of Business by Reconvening in Open Session.
20. Reconvene in Open Session: Review and discussion, if any, of responses to the Request for Information (RFI) responses received regarding the redevelopment of the Brown County Veterans Arena and Shopko Hall.

Other

21. Such other matters as authorized by law.
22. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PUBLIC SAFETY COMMITTEE
Patrick Buckley, Chair
Andy Nicholson, Vice Chairman
Bill Clancy, Guy Zima, Patrick Evans

PUBLIC SAFETY COMMITTEE
Wednesday, May 10, 2017
5:00 P.M.
Brown County Jail
3030 Curry Lane, Green Bay, WI

**** NOTE TIME & LOCATION ****

(TOUR OF JAIL FACILITIES @ 4:30 PM)

Wisconsin Statute §59.54(15) Annual Inspection. At least once each year the board of each county, or a committee thereof, shall visit, inspect and examine each jail maintained by the county, as to health, cleanliness and discipline, and the keeper of the jail shall lay before the board or the committee a calendar setting forth the name, age and cause of committal of each prisoner. If it appears to the board or committee that any provisions of law have been violated or neglected, the board or the committee shall immediately give notice of the violation to the district attorney of the county.

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of March 1, 2017.

Comments from the Public.

1. **Review Minutes of:**
 - a. Criminal Justice Coordinating Board (January 26 and March 23, 2017).
 - b. Fire Investigation Task Force Board of Directors (December 8, 2016).
 - c. Fire Investigation Task Force General Membership (December 1, 2016).
 - d. Local Emergency Planning Committee – LEPC (March 14, 2017).
 - e. Traffic Safety Commission (January 10, 2017).

Communications:

2. Communication from Supervisor Evans re: That Brown County goes on record in retaining the current prison or finds a location for a new prison within Brown County. *Referred from April County Board.*
3. Communication from Supervisor Zima re: That the attached 3 requests be referred to the Public Safety Committee:
 - a. Request for the Clerk of Courts to provide a list of CM, CF, CT, TR cases from 2014-2017 without valid driver's license or State identification information listed.

- b. Request from the Brown County Sheriff for a list of all ICE deportations from the Brown County Jail from Jan. 1, 2014 to present.
- c. Request for the Brown County Sheriff to participate in a partnership with ICE which will give Sheriff Deputies the power to act as federal immigrant agents in the County Jail. The program, known as 287(g), is an agreement between ICE and law enforcement agencies that, after a four-week training program, grants state and local officers the power to question and detain immigrants deemed deportable in state and local jails. The agreement gives trained sheriffs' deputies the authority to use ICE databases, question inmates about their immigration status and place inmates with deportable immigration statuses on detainers for up to 48 hours after their scheduled release to allow time for ICE agents to pick them up for deportation. According to the ICE website, there are 37 law enforcement agencies across 16 states that have such a partnership with the agency. *Referred from April County Board.*

Resolutions and Ordinances

4. Resolution re: 2016 Balanced Budget Adjustment.

Clerk of Courts

5. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
6. Budget Status Financial Report for February 2017 (Unaudited).
7. Request for representation from the Clerk of Courts and Courts to attend each meeting monthly to provide monthly updates including various reports as requested by this committee. *Standing Item.*

District Attorney

8. IRS findings regarding Contract Attorney in the District Attorney's Office.
9. District Attorney's Report.

Public Safety Communications

10. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
11. Budget Status Financial Reports for January, February and March 2017 (Unaudited).
12. Director's Report.

Emergency Management

13. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
14. Budget Status Financial Reports for January, February and March 2017 (Unaudited).
15. Director's Report.

Medical Examiner

16. Budget Status Financial Report for February 2017 (Unaudited)
17. 2017 Medical Examiner Activity Spreadsheet.

Circuit Court, Commissioners, Probate

18. Budget Status Financial Report for January, February and March 2017 (Unaudited).

Sheriff

19. Budget Status Financial Report for February and March 2017 (Unaudited).
20. Budget Adjustment Request (17-22): Reallocation between two or more departments, regardless of amount.
21. Budget Adjustment Request (17-24): Any increase in expenses with an offsetting increase in revenue.
22. Budget Adjustment Request (17-25): Any increase in expenses with an offsetting increase in revenue.
23. Budget Adjustment Request (17-26): Any increase in expenses with an offsetting increase in revenue.
24. Budget Adjustment Request (17-34): Any increase in expenses with an offsetting increase in revenue.

25. Resolution in Support of Legislation to Classify County Jailers as Protective Occupation Participants (POPs) for WRS Purposes. *Held for one month and Referred back from March County Board.*

Other

26. Audit of bills.
27. Such other matters as authorized by law.
28. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

MEETING OF THE HUMAN SERVICES BOARD

Thursday, May 11, 2017

**ASHWAUBENON COMMUNITY CENTER
936 ANDERSON DR., GREEN BAY, WI 54304**

4:30 PM

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of April 13, 2017 Human Services Board Meeting.
4. Executive Director's Report.
5. CTC Administrator Report including NPC Monthly Report.
6. Financial Report for Community Treatment Center and Community Programs.
7. *Statistical Reports.
 - a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b. Child Protection – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
8. *Request for New Non-Continuous Provider & New Provider Contract.
9. Other Matters.
10. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

MAY 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 Admin Cmte 6:15 pm	4	5	6
7	8 Executive Cmte 5:30 pm	9	10 Public Safety Cmte 5 pm @ BC Jail	11 Criminal Justice Coordinating Board 8 am	12	13
14 	15	16 Veterans Recognition Subcmte 4:30 pm	17 Mental Health AdHoc 12pm Board of Supervisors 7:00 pm	18	19	20
21	22 Land Con 6 pm PD&T 6:15 pm	23	24 Human Svc 5:30 pm	25	26	27
28	29  MEMORIAL DAY County Board Office Closed	30	31			

BROWN COUNTY COMMITTEE MINUTES

- Children With Disabilities Education Board (April 17 & April 29, 2017)
- LEAN Steering Committee (April 6, 2017)
- Revolving Loan Fund Committee (April 14, 2017)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Monday, April 17, 2017

Board Members Present: S. King, B. Clancy, J. Mitchell, L. Franke, R. Osgood

Others Present: D. Zadnik, A. Nizzia, C. Maricque, J. Driessen

Call to Order – The meeting was called to order by S. King at 3:30 PM.

1. Action Item: Approval of March 20, 2017 and March 23, 2017 Board Minutes

Motion made by J. MITCHELL, seconded by R. OSGOOD, that the minutes from the March 20, 2017 and March 23, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.

2. Action Item: Approval of Agenda

Motion made by J. MITCHELL, seconded by L. FRANKE, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.

3. Action Item: Donations

The donations were reviewed. Larry Franke was thanked for his contribution to Lions Camp.

Motion made by R. OSGOOD, seconded by L. FRANKE, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.

4. Action Item: Payment of Bills

L. Franke asked what the purpose was for payments to MJ Care. MJ Care was our Medicaid billing vendor. The payment was for their billing services for the 2015-16 school year. The payment was being held until all billing was complete and required reports were forwarded by MJ Care.

Motion made by L. FRANKE, seconded by R. OSGOOD, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.

5. Action Item: Financial Report

An update of the February financial statements was provided. The final payments to MJ Care were noted.

Motion made B. CLANCY, seconded by J. MITCHELL, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.

6. Action Item: Budget 2017-18

The 2017-18 proposed budget was reviewed. Initiatives highlighted for the next school year included the new student information system and sub-calling system. In addition, a housekeeper position is being requested to clean the building.

The requested levy is expected to increase by about \$61,000. Since the CESA staff have transferred to BCCDEB, the categorical aid is expected to increase, but this will be offset by a decrease to the CESA –transit of aids. The districts have also agreed to increase their payment of services with IDEA funds, so the district flow thru is expected to increase by over \$100,000.

The increase in salaries can be attributed to a full year of the CESA staff transfer, expected salary increases, an additional .8 FTE Occupational Therapist, a Housekeeper, and the expected increase in salary for the new Administrator. There is a slight decrease in insurances due to premiums and usage. Purchased Personal Services is expected to decrease due to a decrease in cost for Medicaid billing services and reducing the Food Service contract budget to be more in line with the actual costs. Computer software increase is attributed to the new student information system and the sub-calling system. The budget for pupil transportation was reduced for the district students to be more in line with actual costs. The budgets for CESA have decreased due to the transfer of employees to BCCDEB. The budgeted equipment purchases include a new tractor, benches, and a rooftop air conditioner unit. The use of fund balance relates to one time expenditures such as the equipment purchases, costs for software implementations, and expected retiree VEBA contributions.

Motion made by R. OSGOOD, seconded by B. CLANCY, that the budget for the 2017-18 school year be approved. MOTION CARRIED UNANIMOUSLY.

7. Action Item: Policy 3.09 – Sick Leave

The change of the word system to school that was made at the March Board meeting was noted. This was the only change to the first reading of the policy.

Motion made by R. OSGOOD, seconded by L. FRANKE, that the changes in Policy 3.09 – Sick Leave, Second Reading, be approved. MOTION CARRIED UNANIMOUSLY.

8. Action Item: Cleaning Services

D. Zadnik reviewed the cleaning service memo that was included in the agenda. After review of cleaning service companies, it was determined that hiring a housekeeper position would be the best option to clean the school. Brown County's housekeeper positions were reviewed to determine the wages for the position. Brian Kohls was recommended for the position.

Motion made by R. OSGOOD, seconded by J. MITCHELL, that the recommendation for cleaning services be approved. MOTION CARRIED

UNANIMOUSLY.

9. Action Item: Automated Substitute Staff Calling System

The substitute calling system being requested is used by other schools in the area, so the vendor will notify substitutes in the area that Syble Hopp is in need of substitutes. This should broaden our pool of subs and allow are vacancies to reach more individuals.

Motion made by L. FRANKE, seconded by J. MITCHELL, that the contract with Frontline to automate the substitute staff calling system starting in the 2017-18 school year be approved (\$6,785).

10. Discussion Item; Excess Courtyard Funds

Due to savings in the Courtyard project and donations for electrical work, there will be about \$375,000 in excess funds for the Courtyard project. After a maintenance account is set up for the Courtyard, the remaining excess fund may benefit other maintenance projects for the school. Projects suggested for review are the entry way to the school, the gym floor, HVAC and flooring in the high school wing, security cameras, LED lighting, and a pool pump.

A maintenance fund endowment will need to be established. All funds are currently held in a separate bank account. S. King will contact donors to ensure that they are in agreement with the use of any excess funds.

11. Discussion Item: Administrators' Report

A meeting was held with the districts to discuss the payments to Syble Hopp from their IDEA funds. Although the BCCDEB serves the districts' students with disabilities, we are not able to receive IDEA funding through the State. Only districts are eligible for IDEA funding. At this time we receive \$421/student from four schools which is about 1/3 of the amount that they receive per student with disabilities. We requested that this amount be increased to \$1,000/student attending Syble Hopp for all schools that have students attending Syble Hopp. Districts were receptive to the increase and also thought that it would be helpful if we met as a group annually.

We are preparing for graduation on May 11th. There will be 16 student graduating and it will be held at the Swan Club. We are also preparing for the SOAR summer camp. There will be 3 two week sessions.

Syble Hopp received the fourth annual St. Vincent DePaul Society Francis McLoughlin Community Partner Award. The award recognized students' volunteer work at St. Vincent DePaul and Paul's Pantry. Todd Gehring accepted the award on behalf of the school.

12. Discussion Item: Parent Organization Report

Kris Brassil organized a Book Fair for the students which also included a health snack sale. The July Golf Outing is also being planned.

13. Action Item: Adjournment

**Motion made by R. OSGOOD, seconded by L. FRANKE, to adjourn at 4:14 PM.
MOTION CARRIED UNANIMOUSLY.**

PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:

A special meeting was held on Saturday, April 29, 2017

Present: S. King B. Clancy, J. Mitchell, R. Osgood, L. Franke

Also Present: J. Wieland

1. **Call to Order:** S. King called the meeting to order at 9:30 am.
2. **Executive Session:** The Board will move to executive session as allowed by Wisconsin Statue 19.85 (1) (c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to interview three Administrator candidates.

Motion made by R. Osgood, seconded by B. Clancy, to move to Executive Session.
MOTION CARRIED UNANIMOUSLY.

Returned to open session at 2:30 PM.

3. **Action Item: Adjournment**

Motion made by J. MITCHELL, seconded by L. Franke, to adjourn at 2:30 PM.
MOTION CARRIED UNANIMOUSLY.



**Brown County LEAN Steering Committee
Minutes of April 6, 2017 Meeting**

Attendance: Nancy Fennema, Paul Fontecchio, Andrea Holden, Brad Hopp, Cathy Williquette Lindsay August Neverman, Troy Streckenbach, and Renee Vande Voort

Excused: Judy Knudsen, Maria Lasecki, Chad Weininger

Absent: Brian Simons

Approve Minutes February 9 and March 9 Meetings: A motion was made by Troy Streckenbach and seconded by Brad Hopp to approve the February 9 and March 9, 2017 minutes. Motion carried.

LEAN Budget Update: Cathy Williquette Lindsay reported there is a balance of \$2,193.42 in the LEAN fund. Discussion followed regarding offering LEAN training. The last time we received training services, the cost was \$4,403.70, with \$2,100 offset from training participants (\$300 per person). Cathy will follow up with facilitators.

LEAN Events Update: The next report out will be for an event requested by the Airport. This has already been assigned to a facilitator, but date of report out is still to be determined. There has also been a request from Human Services for a LEAN event. These requests are now going to the facilitators' group instead of the steering committee (approved at the February 9 steering committee retreat). The email address has already been changed on the website to redirect the requests to the co-chairs of the facilitators group.

Employee Orientation LEAN Presentation Discussion: LEAN Facilitators put together a presentation for new employee orientation to LEAN that included two hands-on exercises. It was going well, but HR has changed the format of how they do the new employee orientation to be smaller groups less often and wants to do a portion of it online, including the LEAN orientation. They do not want the LEAN facilitators to physically present the orientation. HR has asked TS for a voice over component to the LEAN Power Point presentation so that it can be presented online instead. Motion made to hold for one month pending HR input made by Paul Fontecchio and seconded by Nancy Fennema. Motion carried.

Future of BC LEAN: Discussion of LEAN Retreat conducted on February 9, 2017. If Committee decides to keep going, Kary Kroeber would be interested in joining (and replacing Brad Hopp).

Name Change to Continuous Improvement: this was unanimously approved at the February 9 committee meeting, however, a motion was made by Troy Streckenbach to introduce the name change through the 2018 Budget process and have it go into effect on January 1, 2018. Seconded by Paul Fontecchio. Motion carried.

Committee Membership Transition: The May meeting will be the last regular steering committee meeting. Moving forward, there will be a transitional strategy team meeting. The Committee would like Kary Kroeber to assist and advise during this transition. Brad Hopp will discuss with Kary.

Next Meeting: The LEAN Steering Committee will meet on May 4 from 12pm to 1pm in the Veterans Conference Room # 660. This will be a strictly transitional meeting. Troy Streckenbach will put together a transition team and will be reaching out to every member of the Steering Committee to review their future with LEAN. Please let him know if you do not wish to be part of the transitional team.

Adjournment: 1:10 pm

Respectfully Submitted,
Andrea Holden

DRAFT MINUTES
BROWN COUNTY REVOLVING LOAN FUND COMMITTEE
Friday, April 14, 2017
Northern Building
305 E. Walnut Street, Conference Room 391
Green Bay, WI 54301
9:30 a.m.

ROLL CALL:

Adam DeKeyser	<u>X</u>	Ron Van Straten, Chair	<u>X</u>
Robert Patrickus	<u>X</u>	Chad Weininger	<u>X</u>
Charles Riley	<u>Exc</u>		

OTHERS PRESENT: Lynn Walter, Tracy Flucke, James Lemsky, Tom Dennee, Bill Gessner (via phone), Chuck Lamine, and Kathy Meyer

ORDER OF BUSINESS:

1. Approval of the minutes of the March 14, 2017, meeting of the Brown County Revolving Loan Fund Committee.

A motion was made by R. Patrickus, seconded by A. DeKeyser, to approve the minutes as presented. Motion carried unanimously.

2. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing a loan request from New Leaf Market Cooperative (Lynn Walter).

A motion was made by A. DeKeyser, seconded by R. Patrickus, to convene in closed session pursuant to Wisconsin Statute 19.85(1)(e) for the purpose of reviewing a loan request from New Leaf Market Cooperative. Motion carried unanimously.

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

A motion was made by C. Weininger, seconded by R. Patrickus to return to open session. Motion carried unanimously.

A motion was made by A. DeKeyser, seconded by C. Weininger to approve the loan request of New Leaf Market Cooperative for \$250,000 at 1% interest with a repayment term of seven years. Loan is contingent upon New Leaf Market Cooperative obtaining a minimum of 1,500 cooperative memberships, all other debts/financing being approved consistent with the loan application from other institutions (primary lender and the City of DePere Revolving Loan Fund), and meeting all related Community Development Block Grant HUD and Wisconsin Department of Administration and Brown County program requirements including job creation for individuals in low and moderate income households. Collateral to be shared equally between Brown County and the City of DePere on a second mortgage security position (behind the primary lender) on business real estate, and a second general security position (behind the primary lender) on business equipment and inventory. Motion passed unanimously.

3. Other matters.

C. Lamine stated that loan activity is picking up and that he has a couple of loans pending.

4. Adjourn.

A motion was made by R. Patrickus, seconded by C. Weininger to adjourn. Motion carried unanimously. The meeting adjourned at 11:14 a.m.

DRAFT